

BYLAWS

International Digital Image Correlation Society

ARTICLE I. INDIVIDUAL MEMBERSHIP

Section 1. Honorary Membership. An Honorary Member shall be an individual of widely recognized eminence in fundamental developments, applications, standardization, or educational developments in which the Society has interest, who is elected for life by unanimous secret ballot of the Executive Board upon written proposal (electronic or hard copy) by at least ten Individual Members. Receipt of the proposal shall precede the election by at least thirty days. The number of Honorary Members at any given time shall not exceed the larger of three individuals or one percent of the Individual Membership.

Section 2. iDICs Fellow. Fellow grade is the highest technical level in the Society. An iDICs fellow shall be an individual who is distinguished in some field in which the Society has interest. Members elected to the grade of Honorary Member are automatically designated as an iDICs fellow. There are two types of Fellow Grades conferred by iDICs and both are considered to be iDICs Fellows with all the rights and responsibilities associated with the rank. Members of iDICs are eligible to be considered for Fellow Grade (S), an honor which is conferred upon those members of iDICs who have met specific standards for their membership and their technical contributions in the field of digital image correlation. The second type, designated as Fellow Grade (H), is conferred upon individuals worldwide who have made significant technical contributions in the field of digital image correlation, but are not members of iDICs. Details regarding the two fellow grades are given below.

Fellow Grade (S): An individual is eligible for consideration when

1. the individual has distinguished themselves in a digital image correlation area for which the Society has interest.
2. the individual has been a Regular Member of the Society paying annual dues for at least the last five years or Life Member of the Society for at least five years.
3. the individual's contributions to the Society and to the technical community associated with digital image correlation have justified this honor.

Fellow Grade (H): An individual who is not a Regular Member of the Society is eligible when

1. the individual has distinguished in some area of digital image correlation in which the Society has interest.
2. whose contributions over their career to the technical community associated with development, use, standardization and/or educational contributions in digital image correlation have justified selection by iDICs for this honor.

The number of living Fellow Grade (H) members at any time shall not exceed 33% of the total number of Fellow Grade S awardees at any time. Examples of the limits are given in the table below.

	Total Number of Fellows	Number of Grade (S) Fellows	Maximum Number of Grade (H) Fellows
Example 1	4	3	1
Example 2	7	5	2
Example 3	13	9	4
Example 4	18	12	6

FELLOW NOMINATIONS

Nominations for both Fellow Grades may be made by (a) previously elected iDICs Fellows and Honorary Members, (b) a majority vote of the iDICs Honors Committee and (c) by iDICs members through external nomination submitted to the iDICs Honors Committee. In the following sections, the term "Fellows" refer to both grades unless there is a specific need to separate the two grades in the discussion.

Selection Process when the Number of Fellows < 9

The number of individuals annually that can be elected to the Grade of Fellow is determined by the iDICs Executive Board. Until at least nine Fellows have been elected, the decision to award an individual the rank of iDICs Fellow shall be the responsibility of both the iDICs Executive Board and the currently elected Fellows. To be conferred the rank of Fellow, a 2/3 majority of the Board and Fellows who vote each year will be required. The following table provides examples of the voting and the required votes for election;

	Executive Board Members	Voting Executive Board Members	Fellows	Fellows Voting	Required Votes for Election
Example 1	6	4	4	2	4
Example 2	6	6	4	4	7

In the event that a nominee is not elected, the nomination will be reconsidered each of the two following years, after which a new nomination may be submitted at any time for consideration without prejudice.

Selection Process when Number of Fellows ≥ 9

When at least nine Fellows have been elected, the decision to award an individual the rank of iDICs Fellow shall be the responsibility of the Fellows Selection Sub-committee comprised of a subset of the currently elected Fellows. The subset shall consist of at least 6 members, but can be larger based upon the decision of the Fellows.

To be conferred the rank of Fellow, a 2/3 majority of the Fellows who vote each year will be required. Assuming that the Committee has a total of 10 members, the following table provides examples of the voting and the required votes for election;

	Fellows S	Fellows S Voting	Fellows H	Fellows H Voting	Required Votes for Election
Example 1	6	4	3	2	4
Example 2	6	6	3	3	6

All recommendations for promotion to Fellow Grade will be presented to the iDICs Executive Board for review and, as appropriate, final approval. In the event that a nominee is not elected, the nomination will be considered again each of the two following years, after which a new nomination may be submitted at any time for consideration without prejudice.

Personality Conflicts and Personal Relationships

It is emphasized that selection to Fellow Grade must be based on the record of technical and societal contributions and not for personal reasons (e.g., personal conflicts or personal relationships). If conflicts or relationships exist that will affect the assessment process, then the Fellow shall recuse themselves from the discussions and voting unless the individual can perform their responsibilities professionally and without prejudice. If, in the opinion of a majority of those Fellows present, an individual does not perform their function professionally and without personal prejudice, then the selection committee that is present shall formally recuse the individual and complete their discussions and voting.

Nomination and Election of Executive Board Members as Fellows

Members of the iDICs Executive Board are generally not eligible for promotion to Fellow Grade in iDICs as long as they are part of the Executive Board. However, once a total of six Fellows have been selected, a member of the iDICs Executive Board may be nominated and elected under special circumstances. These circumstances are as follows:

- (a) Nomination is made by an existing Fellow, not a sitting Executive Board member, based solely upon the technical record and societal contributions of the individual.
- (b) All Fellows vote unanimously and by secret written ballot to support the nomination and
- (c) Without the knowledge of or input from the candidate, the iDICs Executive Board votes unanimously and by secret written ballot to confirm the nomination.

FUNDING FOR THE AWARD AND RELATED ISSUES:

All expenses associated with the promotion to Fellow Grade are borne by the Society. Specifically, expenses associated with the physical award will be the responsibility of the Society.

CRITERIA FOR SELECTION: FELLOW GRADE (S)

The recipient for the Fellow Grade (S) should have made a significant technical contribution in digital image correlation, either through (a) its application, (b) innovative developments that have been recognized for their significance and/or (c) development and implementation of standards for the method. In addition, the recipient must meet the membership requirements of the Society and have provided support to the Society through organization of sessions, development and expansion of technical activities, participation in various committees/sub-committees and potentially participation as a future Executive Board member.

CRITERIA FOR SELECTION: FELLOW GRADE H

Fellow Grade (H) is conferred upon any individual worldwide that has demonstrated their technical capabilities over an extended period (at least 10 years of technical contributions) by making significant technical contributions in an area of digital image correlation through topical applications, theoretical and/or experimental developments and/or practical studies leading to advances in our understanding of the physical world. These contributions may be in an industrial setting, in national laboratories or in academia and must be sufficient to justify the awarding of this honor to individuals that are not actively involved in iDICs and its activities.

FELLOW GRADE AWARD AND DETAILS

A plaque recognizing the recipient will be presented at the iDICs Conference. The plaque will bear the name of the Society, an appropriate citation, the name of the recipient, the designation of the appropriate Grade, either Fellow or Honorary Fellow, and the date of the award. In addition to the plaque, each recipient will receive an iDICs Fellow pin at the time of the award presentation.

Section 3. Life Member. Life Member grade may be attained by an Individual Member upon payment of at least fifteen times the annual dues for a Regular Member at the time of application. Such payment may be made as a single payment or in five equal consecutive quarterly installments.

Section 4. Retired Member. A Retired Member shall be an individual of 60 years of age or over, who is no longer employed on a full-time basis and who has been an Individual Member of the Society and paying annual dues for the five years immediately preceding retirement.

Section 5. Emeritus Member. An Emeritus Member shall be an individual who meets all the requirements for Retired Member status, and who has also rendered sustained and exceptional service to the Society. Election to Emeritus grade is by majority vote of the Executive Board upon written nomination signed by at least ten Individual Members.

ARTICLE II. MEETINGS OF THE MEMBERS

Section 1. Place of Meetings. Meetings of the Members shall be held at such other places as shall be designated from time to time by the Executive Board, typically based on recommendations of the membership through the Meetings Council, if such Council has been formed and is active. The time and place at which the meeting of the Members is to be held shall be stated in the notice and call of the meeting. Notice of change in time or place of any meeting shall be given to each Individual Member at least twenty (20) days before the meeting is to be held.

Section 2. Voting. At any meeting of the Members, every Individual Member shall be entitled to vote in person, or by proxy appointed by an instrument in writing (electronic or hard copy) signed by such member and bearing a date not more than sixty (60) days prior to said meeting, unless said instrument provides for a longer period. Providing a quorum exists at any meeting, the vote of a majority of the Individual Members present in person and represented by proxy shall decide any question before the meeting unless the question is one upon which by express provisions of the statutes, of the Certificate of Incorporation, of the Constitution or of the Bylaws a different vote is required, in which case such express provision shall govern and control the decision of such question. If the Society has an Executive Director, this individual is responsible for casting all proxy votes that are otherwise not designated. If the Society does not have an Executive Director, the current iDICs Secretary shall cast all proxy votes that are otherwise not designated.

Section 3. Voting by Ballot on Corporate Action. Whenever the vote of members at a Business Meeting is required or permitted to be taken in connection with any corporate action by any provision of the statutes, of the Certificate of Incorporation, of the Constitution or of the Bylaws, the Business Meeting and vote of members may be dispensed with, if with the Individual Member Class as a whole considered as a quorum, the necessary number of Individual Members shall consent in writing to such corporate action being taken.

ARTICLE III. COUNCILS, STANDING COMMITTEES AND TECHNICAL DIVISIONS

The overall structure of iDICs is shown in the flow chart below. The remaining sections describe the councils, standing committees, and technical divisions and their relationship to each other.

Section 1. Enumeration of Councils. As appropriate, the Executive Board shall create and cause to be maintained a set of councils whose purpose is to coordinate (a) the determination of site recommendation and organization of future annual meeting (Meetings Council (MC)), (b) technical activities within the Society and for the annual meeting (Technical Activities Council (TAC)); (c) the dissemination of information regarding technical and educational activities (Communication Council (CC)) and (d) the administrative and financial aspects of the Society (Administration and Finances Council (AFC))

Section 2. Council Chairs. The Council Chairs shall be appointed from among the members of the Executive Board, and in accordance with Article VI of the Constitution. The Council Chairs are responsible for reporting the Council's activities back to the Executive Board, and to get approval for coordination between Councils or commitment of Society resources. It is recommended that the incoming officers of the Society be appointed as Council Chairs based upon the following guidelines:

President: Attend each Council meeting and provide guidance as needed; Co-Chair of AFC with Treasurer.

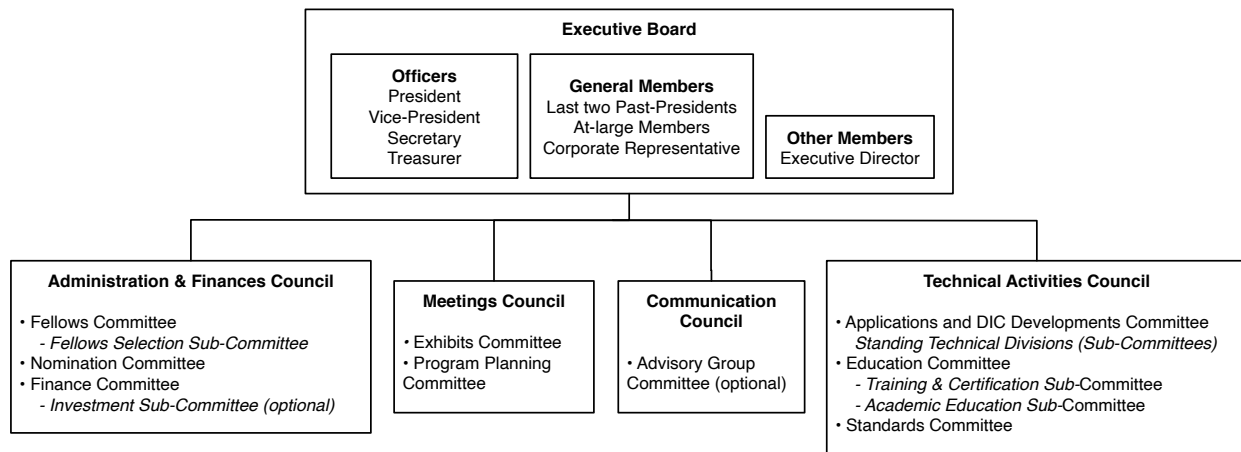
Vice-President: MC

Secretary: CC

Treasurer: Co-Chair of AFC with President

If the Secretary and Treasurer positions are combined, then the Secretary-Treasurer shall chair the AFC and the President shall either chair the CC or appoint an At-Large Executive Board member to take this role. The TAC Chair shall be appointed by the President from the At-Large Executive Board members.

Section 3: Standing Committees. The Society shall maintain the following standing committees, which perform self-evident functions that are of long-term interest to the Society: **Standards; Applications and DIC Developments; Education; Honors; Fellows; Nominating; Finance.** Each Standing Committee shall have a Chair and, whenever possible, a Co-Chair to provide leadership for each Standing Committee. Initial Standing Committees for the Meetings Council should include both an Exhibits Committee and a Program Planning Committee



Organizational Structure of iDICs

The list of standing committees may be amended (name modified, number of committees increased or decreased) based upon recommendations by the membership. If such a recommendation is presented to the Executive Board, the amendment will require a simple majority of the Executive Board provided that a quorum exists at the time of the vote.

Section 4: Sub-committees. Standing committees may contain sub-committees as necessary to focus the activities in a specific area of interest to the membership of the council (e.g., Inverse Methods for the Applications and DIC Developments Committee, Stereo-DIC for Standards Committee). **Sub-committees for the Applications and DIC Developments Standing Committee also will be known as Technical Divisions.** Initial sub-committees within the Education Standing Committee may include the Training and Certification sub-committee and Academic Education sub-committee as examples. Both industrial and academic certification and training activities could then reside in the Training and Certification sub-committee, whereas the development of academic DIC course notes and laboratory descriptions could be within the Academic Education sub-committee.

Each sub-committee shall have a Chair to provide leadership in their activities.

Section 5. Adding and Sunsetting Sub-committees and Standing Committees. Since the Society will evolve over time with its members, it is likely that there will be a need to add new committees or sunset existing committees. The process to form new Standing Committees and Sub-committees typically initiates with interested iDICs members to submit a request with justification to the appropriate Council Chair. The Council Chair, a member of the Executive Board, will present the request to the entire Executive Board for their consideration. To add an additional Standing Committee or Sub-committee, a 2/3 majority vote of the Executive Board is needed.

To sunset an existing Standing Committee or Sub-committee, the appropriate Council or Standing Committee Chair, respectively, shall initiate the process through discussions with iDICs members and submit the request with justification to the appropriate Council Chair for review by the Council. If the Council Chair concurs with the request, the packet will

be forwarded to the Executive Board. Dissolution of a Standing Committee or Sub-committee will require a 2/3 majority vote of the Executive Board.

Section 6. Membership in Councils. The chairs of all Committees and their Sub-committees for a Council shall be members of that Council. Except as specified otherwise in these Bylaws, Council Chairs may appoint additional members to each Council upon prior approval of the President of the Society for terms not to exceed three years. Members may be re-appointed to the same council.

Section 7. Rules. Except as otherwise provided by action of the Executive Board, each council shall:

- Formulate its own rules and procedures and submit them to the Executive Board for approval.
- Fix the time and place of its meetings.
- Keep a record of its acts and proceedings.
- Report its acts and proceedings at least annually and preferably semi-annually to the Executive Board, through its Chair or a person designated by the Chair.
- Establish policies in its area of interest and review these policies and their implementation periodically so that the Society's objectives may best be served.
- Report, through its Chair, all policy recommendations to the Executive Board and seek its comments prior to enacting them.

Section 8. The Administration and Finances Council. The following Standing Committees shall report to the Administration and Finances Council: Fellows, Honors, Nominating, Finance, and any additional administrative-level committees that are formed, as appropriate. The Administrative Council shall:

- Consist of a Chair and Co-Chair; the Chair of each reporting Committee; and additional members from the Individual Member Class. The Chair of the Finance Committee shall be the Society Treasurer and shall report directly to the Executive Board. The Secretary of the Society shall be a non-voting member of the Administration and Finances Council unless the Secretary-Treasurer position is established as a voting member of the Executive Board
- Be responsible for the ongoing administrative and financial aspects of the Society.
- Through the process outlined in Section 5, recommend the formation or dissolution of Committees and Sub-committees to the Executive Board in response to the needs of the Society.

Section 9. The Communication Council. All Standing Committees and Sub-committees formed to oversee the development and dissemination of Society technical activities, including electronic publications, reports, papers, internet, and social media presence, shall report to the Communication Council. The Communication Council shall:

- Consist of a Chair (the Secretary) and the Treasurer of the Society; the Chairs of all relevant Committees; and additional members from the Individual Member Class. In selecting the additional members, due consideration shall be given to providing adequate representation for all aspects of dissemination of technical activities of the Society and its members.
- If technical work is to be published by the Society, establish the duties and responsibilities of the organization selected to "publish" the results (e.g., the Publisher).
 - Advise and assist the Publisher in establishing the overall standards and typographical, advertising and fiscal policies of Society publications.
 - Appoint a Senior Editor for each Society publication, subject to approval by the President of the Society.
 - Appoint the Chair(s) of any publication advisory board(s), subject to approval by the President of the Society.
 - Advise and assist the Senior Editor(s) in the establishment of the editorial policy for each Society publication.
- If the technical activities are to be published by an external organization, the Chair of the Communication Council shall coordinate appropriate arrangements with the organization. The final decision regarding dissemination by an external organization is determined by the Executive Board.
- Through the process outlined in Section 5, recommend the formation or dissolution of Committees and Sub-committees to the Executive Board in response to the needs of the Society.

Section 10. The Meetings Council. As noted in Section 4, the Program Planning Committee and Exhibits Committee shall report to the Meetings Council. The Meetings Council shall:

- Consist of the Chair (the Vice-President), Co-Chair (President, in an advisory role) and the Secretary or Secretary-Treasurer. The Secretary shall serve the important function of recording and disseminating minutes for the Council meetings. Additional members include the Chairs of Exhibits Committee and Program Planning Committee if they have been formed; and additional members representing groups

- having a direct interest in iDICs meetings. The President shall serve only in an advisory role.
- Establish policies for the Annual meetings.
- Through the process outlined in Section 5, recommend the formation or dissolution of Committees and Sub-committees to the Executive Board in response to the needs of the Society.

Section 11. The Technical Activities Council. The Applications and DIC Developments Standing Committee, the Education Standing Committee, Standards Standing Committee, and all associated sub-committees shall report to the Technical Activities Council. The Technical Activities Council shall:

- Consists of the Technical Activities Council Chair and the Chairs of the relevant Committees.
- Identify the future directions and areas of emphasis for iDICs in the areas of Education, Applications, Standards, and DIC Developments
- Recommend the proper breadth and depth of coverage of these subjects by the Society.
- Coordinate the activities of the various sub-committees as appropriate.
- Through the process outlined in Section 5, recommend the formation or dissolution of Committees and Sub-committees to the Executive Board in response to the needs of the Society.

ARTICLE IV. COMMITTEES AND SUB-COMMITTEES.

Section 1. Types of Committees and Sub-committees. In a broad sense, there are two types of committees in iDICs. They are the Standing Committees and Ad Hoc Committees. Standing Administrative Committees can include those focused on administrative aspects that are typically required by the Constitution, such as Finance, Fellows and Nominating; these committees fall under the auspices of the Administration and Finances Council. Ad Hoc committees are typically formed for a specific need by a Council or the Executive Board to provide rapid response and input regarding an issue that requires immediate response. Such committees have a limited life span and are dissolved upon completion of their appointed duties. Sections 3 and 4 of this Article provide specific information for Ad Hoc committees.

Standing Sub-committees are formed, typically within a Standing Committee, due to an expressed need of the Society and/or its membership. The activities and formation of these entities are discussed in Article III, Sections 3 and 4, respectively.

Section 2. Rules. Except as otherwise provided by action of the Executive Board, each Standing Committee, Ad Hoc Committee and Standing Sub-Committee shall:

- Formulate its own rules and procedures, including Bylaws, and submit them to the appropriate council for review and to the Executive Board for approval. This information shall be posted in a public forum.
- Fix the time and place of its meetings.
- Keep a record of its acts and proceedings.
- Report its acts and proceedings annually to the appropriate Council, through its Chair or a person designated by the Chair.
- After discussion and approval at the appropriate Council meeting, seek approval from the Executive Board prior to making commitments involving Society resources.

Section 3. Ad Hoc Committees and Ad Hoc Sub-Committees. The Executive Board may authorize the President to create such Ad Hoc Committees as it shall deem necessary. The President may appoint a Chair for each Ad Hoc Committee for a term of one year. Members of Ad Hoc Committees will be appointed for a term of one year by the respective Chair. Chairs and members may be re-appointed on a one-year basis as necessary. Similarly, the Executive Board may authorize a Council Chair to create such Ad Hoc Sub-Committees below a Standing Committee within the Council as it deems necessary. The Council Chair may appoint a Chair for each Ad Hoc Sub-Committee for a term of one year. Members of Ad Hoc Sub-Committees will be appointed for a term of one year by the respective Chair. Chairs and members may be re-appointed on a one-year basis as necessary.

Section 4. Membership in Ad Hoc Committees and Ad Hoc Sub-Committees. Except as specified otherwise in these Bylaws, Ad Hoc Committee Chairs and Ad Hoc Sub-Committee Chairs may appoint Individual Members to fill vacancies on their respective committees for terms not to exceed one year. Members may be re-appointed to the same committee.

Section 5. Enumeration of Standing Committees. As appropriate, the Executive Board may create and cause to be maintained the Standing Committees shown in the Organizational Flow Chart for iDICs:

- Fellows (AFC)
- Finance (AFC)
- Nominating (AFC)
- Honors (AFC)
- Applications and DIC Developments (TAC)
- Education (TAC)

- Standards (TAC)
- Exhibits (MC)
- Program Planning (MC)

Section 6. Membership in Standing Committees. Except as specified otherwise in these Bylaws, Standing Committee Chairs may appoint Individual Members to fill vacancies on their respective committees for terms not to exceed three years. Members may be re-appointed to the same committee.

Section 7. Enumeration of Administrative Standing Committees. The Standing Committees outlined in Article III, Section 3 typically include the following Administrative Standing Committees.

- Finance
- Fellows
- Nominating
- Honors

Section 8. Membership in Administrative Committees. Except as specified otherwise in these Bylaws, Administrative Committee Chairs may appoint Individual Members to fill vacancies on their respective committees for terms not to exceed three years. Members may be re-appointed to the same committee.

Section 9. The Finance Committee. The Finance Committee shall:

- Serve in an advisory capacity to the Treasurer, in carrying out duties along with the Treasurer as outlined in Article VI Section 5 of the Constitution.
- Review the annual budget, consider the trend of future budgets, including the impact of extraordinary future income or expense items and provide advice and counsel to the Executive Board on the financial operations of the Society.
- As appropriate, the Finance Committee may form and include an Investment Subcommittee consisting of the President, the Vice-President, the Secretary, the Treasurer, and one other person appointed by the Finance Committee for a term of three years. The Vice-President and the Secretary (if not combined with the Treasurer position) shall be non-voting members. The Treasurer shall serve as Chair of the Investment Subcommittee, which will regularly undertake studies of investments in savings accounts, stocks, bonds, and real estate and provide direction to the Society's Agent for carrying out the transactions required.
- Continuously monitor the business operation with a view toward keeping expenses to a minimum consistent with fulfillment of the Society's purposes.

Section 10. The Fellows Committee. The Fellows Committee, its internal organization in the first few years and the selection process are detailed in Article I, Section 2 of the Bylaws. Once the committee is fully formed, the Fellows Selection Sub-committee within the Fellows Committee shall:

- Consist of nine iDICs Fellows, with each Fellow serving a three-year term.
- Elect its own Chair from among the nine members and its own secretary who shall maintain records of the activities of the Fellows Selection Sub-Committee.
- Elect, annually, 3 new members from among the class of iDICs Fellows. Each member of the Fellows Committee serves a three-year term on the Fellows Selection Committee. If there are new members available to serve on the committee, Fellows do not continue as a member of the committee after their three-year term has expired. If new members are not available, members may be re-appointed for an additional three-year commitment.
- Submit, annually, nominations to the grade of iDICs Fellow to the Executive Board for their consideration.

Section 11. The Nominating Committee. The Nominating Committee shall:

- Perform the duties outlined in the Constitution - Article IX, Sections 2 and 3.

Section 12. The Honors Committee. The Honors Committee shall:

- Consist of 3 members at large, one member appointed by the Vice-President each year for a three-year term and the three most recent Past Presidents of the Society (if available). The senior Past President shall serve as the Chair.
- Solicit nominations for Society awards from among the membership.
- Select the recipients of the Society awards from among the nominations received.

Section 13. Technical Activities Council Sub-committees. As outlined in the Bylaws, Article III, Sections 4 and 5, upon the recommendation of the Technical Activities Council, the Executive Board may create Standing Sub-

Committees (or Technical Divisions if within the Applications Committee) on any specific technical subject within the scope of the Society. Membership in a Sub-Committee (or Technical Division) is open to all parties, who qualify under the Bylaws of that Sub-Committee (or Technical Division). Only Individual Members are permitted to be voting members or officers of Sub-Committees (or Technical Divisions). Dissolution of a Sub-committee (Technical Division) follows the process outlined in Article III, Section 5.

ARTICLE V. PUBLICATIONS

Section 1. Journal Publications. The Society currently does not have a dedicated journal publication for the contributions of its members. From time to time, the Society may collaborate with an existing journal and provide a select set of member contributions to the journal for possible publication. Potential outlets for member contributions may include journals such as "Experimental Mechanics", "Experimental Techniques", "Journal of Dynamic Behavior of Materials", "Strain" and similar outlets. The process is generally led by the Communication Council as is discussed in the Bylaws, Article III, Section 9.

Section 1.1 Reviewing. When a journal publication agrees to consider contributions from iDICs members for possible publication, they shall be reviewed, evaluated and approved by independent journal reviewers. If selected for publication, iDICs will work with the journal publisher to coordinate publication of all approved articles in a Special Issue with a cover page containing the iDICs logo.

Section 2. Periodical Publications. The Society may from time to time issue other publications, such as newsletters, reports, educational material, training guides and draft standard guides. These publications represent many of the major professional services of the Society and reflect an outward manifestation of the purposes and goals of the Society to members and nonmembers alike.

Section 3. Conference Publications. The Society may issue, in conjunction with each conference, a conference proceeding. To ensure broad dissemination of the results, the Society may collaborate with an existing publisher for possible publication. A potential publisher for member contributions is the Society for Experimental Mechanics, though other publishers will be considered as necessary. Each conference proceeding represents one of the major professional services of the Society and reflects an outward manifestation of the purposes and goals of the Society to members and non-members alike. Conference proceedings may be published in printed or electronic form.

Section 4. Publication Advisory Groups. As discussed in the Bylaws, Article III, Section 9, the Communication Council will have as one of their responsibilities to coordinate activities related to the development and dissemination of iDICs member contributions. The Communication Council may develop a Standing Committee for this activity (designated the Advisory Group). The Chair of any Advisory Group shall be appointed by the Chair of the Communication Council, subject to approval by the President of the Society.

Section 5. Intellectual Property. Special publications, educational material, training and certification materials and similar documents published in Society publications become property of the Society and shall be protected by copyright. If the Society develops its own publication platform for journal articles and proceedings, these also will be property of the Society and shall be protected by copyright.

ARTICLE VI. DUES, CONTRIBUTIONS AND SERVICES.

Section 1. Regular Member Dues. Annual dues for Individual Members, unless otherwise stated in these Bylaws, shall be determined by the Executive Board and, shall be at least one hundred dollars (US\$100.00).

Section 2. Honorary Member Dues. An Honorary Member shall not be required to pay membership dues or fees (unless the member desires) to attend Society-sponsored events and shall have the same rights and privileges as a Regular Member.

Section 3. Retired Member Dues. A Retired Member shall not be required to pay membership dues or fees (unless the member desires) to attend Society-sponsored events and shall have the same rights and privileges as a Regular Member.

Section 4. Emeritus Member Dues. An Emeritus Member shall not be required to pay membership dues or fees (unless the member desires) to attend Society-sponsored events and shall have the same rights and privileges as a Regular Member.

Section 5. Life Member Dues. Life Member grade may be attained by an Individual Member upon payment of at least fifteen times the annual dues for a Regular Member at the time of application. Such payment may be made as a single payment or in four equal consecutive quarterly installments.

Section 6. Student Member Dues. Annual dues for Student Members shall be at least 20 percent of the Regular

Member dues. Differentiation in dues structure between Undergraduate and Graduate Student Members shall be at the discretion of the Executive Board.

Section 7. Corporate Member Dues. Annual dues for Corporate Members shall be at least three times the annual dues for a Regular Member, and shall be determined by the Executive Board.

Section 8. Dues Payment. All dues shall be payable in advance of the respective period of membership to the business office of the Society. The dues of other Members may be waived in whole or in part for specified periods, not to exceed one year, at the discretion of the Executive Board.

Section 9. Special Dispensation. Due to the Annual Meeting being hosted internationally it is recognized that it may be difficult for Individual members to pay their dues each year by paying registration at the Annual Meeting as the Society builds its membership. To encourage continued and active participation in society activities, the Society will give a grace period for Individual Membership dues for those who do not attend the Annual Meeting for up to two years following a year when dues were paid.

Section 10. Dues Anniversary. Annual dues shall be paid on a renewal date consistent with the fall meeting dates for new members established by the Executive Board. If the Executive Board has employed an Executive Director, the individual may establish a new renewal date for any member through proration of the dues.

Section 11. Individual and Student Member Services. Individual and Student Members shall have access, without charge to "...any periodical publication of the Society...", as defined in Article V Section 2 of these Bylaws.

Section 12. Corporate Member Services. Corporate Members shall have access, without charge to "...any periodical publication of the Society...", as defined in Article V Section 2 of these Bylaws.

ARTICLE VII. NOTICES

Section 1. Manner of Giving Notice. Whenever the provisions of a statute of the Certificate of Incorporation or the Constitution or the Bylaws or rules of a committee require notice to be given to any Executive Board Member, Officer, Individual Member of the Society, or Member of a Committee, the manner of giving notice must be in written form. Such notice may be given by conventional government, or private, postal service or in electronic form addressed to such persons at their address as it appears in the records of the Society. A record of the form and time of such notice shall be maintained. The time when such notice is deposited or transmitted shall be deemed to be the time of the giving of such notice.

Section 2. Waiver of Notice. A waiver of any notice in writing, signed by an Executive Board Member, Officer, Individual Member of the Society, or Member of a Committee, whether before or after the time stated in said waiver, shall be deemed equivalent to a notice required to be given.

ARTICLE VIII. LOCAL SECTIONS

Section 1. Formation. Upon application in writing by at least five (5) Individual Members of the Society, the Executive Board is empowered to establish a Local Section of the Society.

Section 2. Membership. Local Sections may accept into their membership non-members of the Society, but all members of the Local Sections will be registered with the business office of the Society. All officers and members of the governing body of the Local Section (see Section 4, below) shall be Individual Members of the Society.

Section 3. Government. The government of a Local Section, including local membership dues, shall be entirely the concern of its own members, provided that such government does not conflict with the Constitution or the Bylaws of iDICS. In case of conflict, the Constitution and the Bylaws of iDICS shall take precedence over the bylaws of the Local Section.

Section 4. Officers. Each Local Section shall elect a governing body, consisting of not less than two (2) people. The offices to be filled shall be Chair, Vice-Chair, Secretary and Treasurer. A person may fill more than one position.

Section 5. Reporting. The Chair or Secretary of a Local Section shall annually report its activities and needs to the business office of the Society. Failure to supply an annual report by the close of the Annual Business meeting of iDICS each year may result in suspension of the Local Section by the Executive Board.

Section 6. Financial Responsibility. The Society shall not be responsible for any act or financial obligation of any Local Section, and a statement to this effect shall be included in the bylaws of any Local Section.

Section 7. Geographic Region. The geographical boundaries of a Local Section shall be as specified by the Executive

Board of the Society.

Section 8. Dissolution. In the event of dissolution of a Local Section, any remaining assets of the Local Section must be transferred to the business office of the Society within 30 days after notification of dissolution.